



Library Board of Directors

Meeting Minutes – March 19, 2024

Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.

Present: Geoffrey Crout, Karen Golin, Alison Jacobine, John DeFrank, Cheryl Dellasega, Darby Valego, Caroline Schwalm

Absent: Natalie Nutt, Chris Abruzzo, Jordan Yeagley

1. *Call to Order:* Geoffrey called the meeting to order at 7:04pm.
2. *Approval of Minutes:* Karen made a motion to approve minutes from the January 16, 2024 Board of Library Directors meeting. John seconded the motion. The minutes were approved unanimously.
3. Reports of Representatives:
 - a. Friends of the Library: Caroline said the Friends are looking forward to their Spring author visit. It is currently sold out with 176 total tickets. She reminded the board that the Friends are hosting an Open Book Group on April 6, Painting with Kayla on April 20 and a Karate instructor on April 13. Alison commented that the Friends have been seeing good attendance at their programs.
 - b. Endowment Trust: Darby said the Endowment's project of the front sign is finished. They are very pleased with the way it looks. Most of the distribution for this year are dedicated to the meeting room refresh. Additionally professional photos of the library and starting a Library of Things are part of this year's distribution. Karen asked where the items for the Library of Things would be stored. Alison responded that the Endowment had paid for shelves to hold the items.
4. New Business
 - a. Strategic Planning Discussion: Alison said that she is looking to put together a small subset of each board to join in the work outlined in the strategic plan. Geoffrey, Karen, and John volunteered to participate.
5. Old Business
 - a. Bylaws of the Derry Township Board of Directors: Alison reviewed the updates to the Bylaws. She showed edits she made as well as the updates from the lawyer. The updates from the lawyer were primarily concerned with the ability to hold hybrid meetings. One item of note is that a physical presence must be maintained for the public to attend if they wish. Karen made a motion to approve the new Bylaws. Geoffrey seconded. The new bylaws were approved by unanimous consent.
6. Financial Report: Alison presented the financial report ending in February of 2024. She noted that there is one line where spending is larger than anticipated. This is from InterLibrary services increasing. Alison presented information on how InterLibrary Loan functions. The Board asked questions about the service and Alison provided answers.



7. Communications: Alison then showed the two award letters for grants the library has received to cover the cost of replacing the air conditioning system. This will take place in fall of 2024.
8. Staff Reports: Alison presented the data for January and February. Some slight decreases in physical lending but large increases in digital lending. The Library is seeing large increases in the numbers of people attending events. Alison highlighted the recent popular programs of the craft exchange and Celtic Dancing.
9. Adjournment: Cheryl made a motion to adjourn; John seconded the motion, and the meeting was unanimously adjourned at 7:32pm.

The next meeting of the Hershey Public Library Board of Directors is 7 PM on May 21, 2024