



Hershey Library Endowment Trust Gift Acceptance Policy

1. The Hershey Library Endowment Trust solicits and accepts gifts that are consistent with its mission.
2. Donations will generally be accepted from individuals, partnerships, corporations, foundations, government agencies, or other entities, without limitations.
3. In the course of its regular fundraising activities, the Hershey Library Endowment Trust will accept donations of money, real property, personal property, stock, and in-kind services.
4. Certain types of gifts must be reviewed prior to acceptance due to the special liabilities they may pose for the Hershey Library Endowment Trust. Examples of gifts which will be subject to review include gifts of real property, gifts of personal property, and gifts of securities.
5. Donations will be recognized by the Library Director via written correspondence within a month of receipt.
6. Gifts valued over \$5,000 will be acknowledged on a lobby plaque.
7. Naming opportunities and special recognition beyond a lobby plaque will be decided on a case by case basis by the Endowment Trust Board of Directors in coordination with the Library Director and the donor.
8. The Gift Acceptance Policy will be reviewed every 3 year(s)

